



## R&D REVIEW OF RESEARCH PROJECT

INITIAL

CONTINUING

**DEFINITION OF VA RESEARCH:** VA research is research conducted by VA investigators (serving on compensated, work without compensation (WOC), or Intergovernmental Personnel Agreement (IPA) appointments), or while on VA time. The research may be funded by VA, by other sponsors, or be unfunded.

**DEFINITION OF RESEARCH TO BE REVIEWED AND APPROVED BY RESEARCH AND DEVELOPMENT COMMITTEE ONLY:** VA Research that does not require review by the VA IRB, IACUC, or SRS Committees.

**REVIEWER INSTRUCTIONS FOR RDC ONLY RESEARCH PROJECTS:** A substantive review of all RDC only projects (initial and continuing) is required. You must answer the following questions:

- Is this research? Is this VA research?
- Are the research procedures consistent with sound scientific research design principles?
- Is the research relevant to the mission of the VA and the VA population?

If these specific questions are not address by the material provided in the packet, then you should ask the RDC coordinator to obtain additional information from the PI.

Date

R&D Protocol Number

Principal Investigator

Project Title

Grant Title

Start Date

End Date

Telephone

Email

Funding Administrator  
(E.G. University, MVMREF, Etc.)

10/5/2016

Funding Agency

3 Key Words

I confirm that to the best of my knowledge the approved scope of practice for each of the research personnel listed on this project is accurate. Initial Here

For Continuing Reviews: In the past year has there been any change in the funding source or the funding administration (e.g., UMN, MVMREF, VA) of this study? YES NO

If yes, please explain:

**VERIFICATION OF SUITABILITY FOR RESEARCH AND DEVELOPMENT ONLY REVIEW**

- 1.) Does the **Minneapolis VA component** of this research involve recruitment, enrollment, or follow-up of human subjects? Yes No

If yes, attach the memo from the Minneapolis VA IRB declaring project non-human or IRB exempt; otherwise, STOP. The project must be reviewed by the Minneapolis VA IRB

- 2.) Does the **Minneapolis VA component** of this research involve the use of data obtained from VA study subjects, VA records, or VA specimens? Yes No

If yes, attach the memo from the Minneapolis VA IRB declaring project non-human or IRB exempt; otherwise, STOP. The project must be reviewed by the Minneapolis VA IRB.

- 3.) Does the **Minneapolis VA component** of this research involve the use of data that is transferred into the Minneapolis VA environment (e.g. electronically downloaded onto the Minneapolis VA network or storage of paper copies of forms that include study subject health information at the Minneapolis VA) that was obtained from study subjects, medical records or human specimens from the non-Minneapolis VA site? Yes No

If yes, are the data de-identified? Attach the VA de-identification certification form. If the data are not de-identified, STOP. The project must be reviewed by the Minneapolis VA IRB.

- 4.) Does the **Minneapolis VA component** of this research involve the use of animal

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subjects?      Yes      No

If yes, STOP. This project must be reviewed by the Minneapolis VA IACUC

- 5.) Does the **Minneapolis VA component** of this research involve any research laboratory work, collection, handling, or shipping of biological specimens or use of chemical hazards?      Yes      No

If yes, STOP. This project must be reviewed by the Minneapolis VA SRS.

- 6.) Does the **non-Minneapolis VA** (e.g. university) **component** of this research involve activities that require an IRB approval at a **non-Minneapolis VA site**?      Yes      No

If yes, please attach IRB approval.

- 7.) Does the **non-Minneapolis VA** (e.g. university) **component** of this research involve work requiring non-Minneapolis VA (e.g. university) biosafety/institutional biosafety committee approval?      Yes      No

If yes, attach a copy of every biosafety approval.

- 8.) Does the **non-Minneapolis VA component** of this research involve activities that require an IACUC approval from the non- VA site (e.g. university)?      Yes      No

If yes, attach IACUC approval.

- 9.) Description of Minneapolis VA component of research. This includes activities funded by VA or performed on VA time (note: the R&D Committee can approve ONLY those activities identified as funded by VA or performed on VA time). For example, "Plan experiments and/or study design, review results, discuss and perform analyses of research data, interpret research data, and write manuscripts."



- 10.) Please provide a description of activities of this project occurring outside of the Minneapolis VA (note: collected for informational purposes ONLY. The R&D Committee does NOT approve non-Minneapolis VA components of research projects).

Please attach the following documents as appropriate:

- Abstract of Minneapolis VA Component Protocol (Required)
- Minneapolis VA Component Training List (Required)
- Minneapolis VA IRB Memo Non- Human/Exempt Declaration (Required)
- VA De-Identified Data Certification
- Non-Minneapolis VA IRB Approval
- Non-Minneapolis VA IACUC Approval
- Non-Minneapolis VA Biosafety Approval

Note: All VA data must be stored within the VA protected environment. All records containing VA data must be stored consistent with current VA records retention policy.

Principal Investigator Signature: